

## Scrutiny Standing Panel Agenda



### **Housing Scrutiny Standing Panel Monday, 30th April, 2007**

**Place:** Members Room, Civic Offices, High Street, Epping

**Time:** 5.30 pm

**Democratic Services Officer:** Adrian Hendry, Research and Democratic Services  
Tel. 01992 654246; email: ahendry@eppingforestdc.gov.uk

**Members:**

Councillors S Murray (Chairman), Mrs R Gadsby (Vice-Chairman), K Angold-Stephens, D Bateman, Mrs P Brooks, Mrs D Borton, Mrs H Harding, Mrs J Lea, G Mohindra, Mrs P Richardson, Mrs J H Whitehouse and J Wyatt

**Epping Forest Tenants & Leaseholders Federation:** Mrs M Carter

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<p><b>PLEASE NOTE THAT THIS MEETING IS OPEN TO ALL MEMBERS TO ATTEND</b></p>
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**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

**3. DECLARATION OF INTERESTS**

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**4. MINUTES OF LAST MEETING (Pages 3 - 10)**

To note the minutes of the last meeting held on 30 January 2007.

**5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 11 - 14)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

**6. HRA BUSINESS PLAN (Pages 15 - 134)**

(Head of Housing Services) to consider the attached report.

**7. CHOICE BASED LETTINGS - UPDATE (Pages 135 - 144)**

To receive an updating report on Choice Based Lettings.

**8. ETHNIC MONITORING**

(Head of Housing Services) To consider the report to follow.

**9. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**10. FUTURE MEETINGS**

To note the forward programme of meeting dates for the Panel:

5 July 2007

25 October 2007

22 January 2008

21 April 2008